The Dean of Undergraduate Studies has overall responsibility to enhance the quality of the learning experience in undergraduate programs across all colleges and campuses of the University. The Dean is committed to providing vision and leadership in undergraduate education and to serving the needs of all undergraduate students including those with non-traditional and diverse backgrounds. The Dean serves as the Director of Community College Relations and as such is charged with promoting collaborative relationships and enhancing the articulation between USF and Florida’s community colleges. The Dean is responsible for negotiating articulation agreements with community colleges and area school boards.

The Dean of Undergraduate Studies also is the University Student Ombudsman for undergraduate academic matters. The function of the Student Ombudsman is to handle student appeals concerning access to courses and credit granted toward the student’s degree. Students who wish to make an appeal should contact the Office of the Dean of Undergraduate Studies. Please contact the Office of the Dean of Undergraduate Studies at SVC 2002, 974-4051 for further information.

The Dean supervises several units and undergraduate academic programs that are not the purview of a single school or college including the offices of Evaluation and Testing, Interna
tional Student Exchange Program, Off-Campus Term Program, University Honors Program, Air Force ROTC Program, and Army ROTC Program; administers undergraduate student academic appeal processes and waiver policies; acts on recommendations from the Undergraduate Council, the Academic Regulations Committee, the Council on Academic Advising, and the Faculty Committee on Student Admissions; and develops articulation agreements with the community colleges and area high schools.

**Air Force ROTC**

The Air Force Reserve Officers Training Corps (AFROTC) curriculum includes 12-16 course hours of instruction by active duty Air Force officers over a two- to four-year period. A student who completes the AFROTC program will receive an Air Force commission as a second lieutenant and is guaranteed a position in the active duty Air Force at a starting salary of approximately $2,000 a year which covers tuition, fees, and books.

AFROTC is offered as either a two- or four-year program. The four-year program normally requires a student to successfully complete all degree requirements for award of a bachelor’s degree, 16 course hours of AFROTC classes, and a four-week field training encampment between his/her sophomore and junior years. The two-year program gives students who do not enroll in AFROTC during their freshman and sophomore years the opportunity of taking AFROTC. Students should apply for the two-year program by December of the sophomore year. The student attends a six-week field training encampment in the summer prior to program entry. Upon entering the program, the students then complete all undergraduate degree requirements, and 12 credit hours of AFROTC courses.

ROTC students take a 1.5 hour non-credit leadership laboratory, which typically includes field trips to Air Force bases throughout the United States. Field Training is offered during the summer months at selected Air Force bases throughout the United States. Students in the four-year program participate in four weeks of Field Training, usually between their sophomore and junior years. Students applying for entry into the two-year program must complete six weeks of Field Training prior to enrollment in the Professional Officer Course (POC). The major areas of study in the Field Training program include junior officer training, aircraft and aircrew orientation, career orientation, survival training, base functions and Air Force environment, and physical training.

Aerospace Studies Courses

**AFR 1101 THE AIR FORCE TODAY: ORGANIZATION AND DOCTRINE** (1)

Introduction to the Air Force in the contemporary world through a study of its total force structure and mission.

**AFR 1120 THE AIR FORCE TODAY: STRUCTURE AND ROLES** (1)

A study of the strategic offensive and defensive forces, general purpose forces, and aerospace support forces that make up the Air Force of today.

**AFR 2001 LEADERSHIP LABORATORY** (0)

Leadership Laboratory is required for each of the Aerospace Studies courses. It meets one hour and 45 minutes per week. Instruction is conducted within the framework of an organized cadet corps with a progression of experiences designed to develop each student’s leadership potential. Leadership Laboratory involves a study of Air Force customs and courtesies; drill and ceremonies; career opportunities in the Air Force; and the life and work of an Air Force junior officer. Students develop their leadership potential in a practical laboratory, which typically includes field trips to Air Force installations.

**AFR 2000 ENHANCED PHYSICAL FITNESS TRAINING** (0)

Required of all students in AFR 2000-, 3000-, and 4000-level classes. It meets twice a week for an hour each session. Concentrates on motivational physical fitness, healthy lifestyle and cadet esprit.

**AFR 2130 U.S. AIR POWER: ASCENSION TO PROMINENCE** (1)

A study of air power from balloons and dirigibles through the jet era. Emphasis is on the employment of air power in World War II and World War II and how it affected the evolution of air power concepts and doctrine.

**AFR 2140 U.S. AIR POWER: KEY TO DETERRENCE** (1)

A historical review of air power employment in military and nonmilitary operations in support of national objectives. Emphasis is on the period from post World War II to present.

**AFR 2150 FIELD TRAINING** (0)

Field Training is offered during the summer months at selected Air Force bases throughout the United States. Students in the four-year program participate in four weeks of Field Training, usually between their sophomore and junior years. Students applying for entry into the two-year program must complete six weeks of Field Training.

**AFR 2220 AIR FORCE LEADERSHIP AND MANAGEMENT** (3)

An integrated management course emphasizing the individual as a manager in an Air Force milieu. The individual motivational and behavioral processes, leadership, communication, and group dynamics are covered to provide a foundation for the development of the junior officer’s professional skills as an Air Force officer (officer). The basic managerial processes involving decision making, utilization of analytic aids in planning, organizing, and controlling in a changing environment are emphasized as necessary professional concepts.
AFR 3231 AIR FORCE LEADERSHIP AND MANAGEMENT-II (3)
A continuation of the study of Air Force advancement and leadership. Concentration is on organizational and personal values, management of forces in change, organizational politics, human resources, crisis management and techniques discussed within the context of the military organization. Actual Air Force cases are used to enhance the learning and communication processes.

AFR 4201 NATIONAL SECURITY FORCES IN CONTEMPORARY AMERICAN SOCIETY I (3)
A study of the Armed Forces as an integral element of society, with an emphasis on American civil-military relations and context in which U.S. defense policy is formulated and implemented. Special themes include: societal attitudes toward the military and the role of the professional military leader-manager in a democratic society.

AFR 4211 NATIONAL SECURITY FORCES IN CONTEMPORARY AMERICAN SOCIETY II (3)
A continuation of the study of the Armed Forces in contemporary American society. Concentration is on the requisites for maintaining adequate national security forces; political, economic, and social constraints on the national defense structure; the impact of technological and international developments on strategic preparedness; the variables involved in the formulation and implementation of national security policy; and military justice and its relationship to civilian law.

Army ROTC (Reserve Officers' Training Corps)
The Department of Military Science for Army Reserve Officers Training Corps (ROTC) was established to select and prepare students to serve as officers in the Regular and Reserve components of the United States Army. The curriculum is designed to develop the students' leadership potential, as well as improve the students' planning, organizing, and managerial skills.

Army ROTC training is divided into two phases: The first two years constitute the Basic Course; the last two, the Advanced Course. The Department offers both a four- and a two-year program, each leading to a commission as a second lieutenant in the United States Army. The four-year program includes completion of the Basic Course, a five-week field training course, and the Advanced Course. The two-year course allows academic juniors to enter the Advanced Course and to be commissioned as a second lieutenant in two years. Students with prior active military service or previous training at military schools may exempt some or all of the Basic Course. Students with questions concerning the various options should contact the Professor of Military Science for more information. Army ROTC training is offered to both men and women students and provides free uniforms and textbooks. Enrollment is open to qualified students at all levels, including graduate students. Offerings are published each semester.

Scholarships are awarded on a competitive basis in engineering, nursing, physical sciences, mathematics, social science and other fields. The scholarship pays for tuition, books, lab fees, and certain other academic expenses.

All Advanced Course and scholarship students receive $150.00 per month for subsistence. This is in addition to the pay of approximately $700.00 which the students receive while attending the five-week field training course at the Summer Advanced Camp.

Additional skills training at the Airborne School, Air Assault School, and the Northern Warfare School is available to both Basic and Advanced Course students during semester breaks. Additional skills training is also available during the academic year to include first aid, rappelling, orienteering, etc.

Basic Course: The Basic Course consists of four semesters of classroom instruction of one hour each week. Students incur no military commitment by participating in the Basic Course. Any prior military service, Reserve or National Guard Basic training, or other ROTC training may qualify for full or partial completion of the Basic Course.

Advanced Course: The Advanced Course is designed to prepare the student who desires to be a Professional Army Officer for duty, either Reserve, National Guard, or Active Army. The training consists of four semesters of classroom instruction of four hours each week, field training exercises, and a five-week training phase at summer Advanced Camp.

The newly commissioned officer can be guaranteed Reserve or National Guard duty, or compete for an Active Duty commission. Prior to commissioning the student may request duty as a pilot in the Army Aviation field, or serve in the fields of medical, personnel, administration, law, management, law enforcement, engineering, combat arms, or select duty from a list of additional career opportunities.

Requirements for an AROTC Commission: Students who desire to earn a commission as a second lieutenant in the United States Army must meet the following requirements: four semesters of the ROTC Advanced Course, successfully complete the Professional Military Education Courses (written communication skills, computer literacy, and military history), attend Advanced Camp, maintain grades and graduate with a minimum of a 2.0 GPA, pass the Army Physical Readiness Test and meet the height and weight, and other requirements of the United States Army.

Military Science Faculty
Professor: LTC Gloria A. Atkinson; Assistant Professors: CPT Al Carroccetto, CPT Robert Hardbarger, CPT John Wright, MSG Kevin Bates.

Military Science Courses
Students not attending on an Army Scholarship may take the 1000 and 2000 level courses with no obligation to the Army. Army Scholarships and Service obligation options are discussed in class.

MIS 1400 ORGANIZATION OF THE ARMY AND ROTC (1)
Introduction, purpose, and obligation of the Army and ROTC: Introduction to military customs and traditions; rank structure and the role of an Army officer.

MIS 1400 FUNDAMENTALS OF LEADERSHIP DEVELOPMENT (1)
Basic leadership techniques and principles, professional ethics, senior-subordinate relationships, leadership problems, basic counseling and management techniques.

MIS 2601 MILITARY TRAINING MANAGEMENT AND INSTRUCTIONAL TECHNIQUES (1)
Develops an understanding of the fundamental concepts involved with methods of instruction, training management and curriculum development in the military. Actual student preparation and presentation of instruction will be an integral part of the course.

MIS 2610 LEADERSHIP ASSESSMENT (1)
Course will include an introduction to interpersonal skills required for effective leadership and diagnostic leadership assessment exercises. Topics will also include immediate first aid and injury prevention.

MIS 2601L LEADERSHIP LABORATORY (0)
Consists of two blocks of instruction per week and directly supports classroom instruction. Centered around hands-on experience which develops the student’s potential. Includes instruction on drill and ceremonies; custom and courtesies, tactics, weapons and other related subjects. Registration required for all classes.

MIS 3302 SMALL UNIT OPERATIONS (3)
PR: Permission of Department. Provides training required by junior officer to direct and coordinate individuals and small units in the execution of offensive and defensive tactical missions. Also provides exposure to military weapons and communications systems found at this level.

MIS 3404 LEADERSHIP FUNDAMENTALS - TACTICS AND CAMP PREPARATION (3)
PR: Permission of Department. Improves cadet proficiency in those military subjects necessary to meet minimum standards of technical competence and self-confidence required of a junior officer in the U.S. Army. Prepares cadets for participation at Advanced Camp. Major emphasis during
course is placed on physical training and field training exercises.

**MIS 4410 ARMY AS A PROFESSION** *(2)*

PR: Permission of Department. Designed to prepare cadets for duty as commissioned officers. Instruction centers around proficiency/familiarization with the military justice system, military administration, the Officer Professional Management System, international laws of war, and principles of management/leadership.

**MIS 4421 SEMINAR IN MILITARY LEADERSHIP & MANAGEMENT** *(3)*

PR: Permission of Department. Provides a basic understanding of the professional soldier’s responsibilities to the Army and the nation. Attempts to improve ethical decision-making skills through an examination of the need for ethical conduct, greater awareness and sensitivity to ethical issues, and the opportunity to apply these abilities in real world case study situations. Included are seminars to acquaint the new lieutenant with his/her relationship to NCOs, company grade officers, and senior officers.

**MIS 4930 ADVANCED DIRECTED STUDY AND RESEARCH** *(1-3)*

PR: CI and permission of Professor of Military Science. Intensive individual study in a particular aspect of military science that is not covered in regular course offerings. Request for enrollment must be made prior to registration in the form of a written proposal. May be repeated for credit.

**Evaluation and Testing**

The Office of Evaluation and Testing serves four principal functions:

1. Admissions, Academic and Placement Testing: Tests required for admission to colleges, graduate and professional schools as well as many other special tests are administered by this office. Examples are the SAT, ACT, CPT, CLAST, GRE, MCAT, and LSAT.

2. Scanning and Scoring Services: Analysis and advisory services are offered to aid in construction and validation of tests used in classes. Survey design and data analysis are available for research purposes. Test scoring and analysis by machine are provided. This office also coordinates the student assessment of instruction process.

3. Credit-By-Examination: The College-Level Examination Program (CLEP) is administered through this office. Information on other programs such as the Advanced Placement Test (AP) is available.

4. College Level Academic Skills Test (CLAST): This office, in addition to administering the CLAST, implements many of the rules and policies of the College Level Academic Skills Program (CLASP).

**University Honors Program**

Superior students may avail themselves of Honors opportunities at USF. University Honors Program-Four Year Track is designed for first-time-in-college students. University Honors Program-Two Year Track is designed for transfer or upper-level students. These exciting programs are grounded in the liberal arts tradition and intended for students regardless of major. The primary goals of University Honors are the development of critical thinking skills, an appreciation of the liberal arts tradition and the development of creative, independent thought.

Students in the Four Year Program take nine Honors courses that examine the nature of human knowledge, ethics, interdisciplinary approaches to the sciences, social sciences, arts and humanities, multiculturalism, and major works and major issues. A Senior Thesis is the culmination of the Honors experience. (Course descriptions appear later in the catalog.) Students also complete six semester hours of English, six semester hours of Mathematics, and five to ten hours of foreign language. Honors students may satisfy the English and Math requirements through AP, IB, or CLEP. University Honors Program-Four Year Track students satisfy USF Liberal Arts and Exit Requirements by completing the core Honors courses and the English, Math and foreign language requirement. Enrolling in University Honors-Four Year Track does not increase academic work-load or the number of credits needed to graduate.

Potential University Honors Program-Four Year Track students are actively recruited, but any interested student who feels that he/she is qualified may request admission. Students typically have 3.7 high school GPAs and 1270 SAT I or 29 ACT scores. Many scholarships are available for Honors students.

University Honors Program-Two Year Track students take four Honors courses that include: inquiry into major works and major issues, a Senior Thesis and an elective chosen from Program offerings. Students also complete five to ten hours of a foreign language (on the college level) which may have been taken prior to enrollment at USF. Completion of the Honors core courses satisfies USF Exit Requirements. Enrolling in University Honors-Two Year Track does not increase academic work-load or the number of credits needed to graduate.

Potential University Honors Program-Two Year Track students are actively recruited, but any interested student who feels that he/she is qualified may request admission. Students typically have 3.50 college GPAs and 1270 SAT I or 29 ACT scores. Many scholarships are available for Honors students.

Departmental Honors Programs are available in selected departments that wish to offer Honors-level work for superior students majoring in their disciplines. Requirements vary according to department, but all require the completion of a Thesis. Students enrolled in both University and Departmental Honors are required to complete one Thesis.

Admission to University Honors is determined by the University Honors Committee and the Director of Honors; admission to departmental Honors is determined by the individual department. Students who satisfactorily complete Honors and graduate with at least an overall GPA of 3.3 and a USF GPA of 3.3 shall be identified as Honors Program Graduates at Commencement as well as on their diplomas and transcripts.

**Honors Program Faculty**

Director: Stuart Silverman (Instructors for the Honors courses are recruited from among the University’s outstanding teacher-scholars).

**Honors Program Courses**

**IDH 2009 DISCOVERY: PEOPLE, PROCESSES AND PROBLEMS** *(3)*

PR: Admission to the Honors Program. An appreciation of the research process in multiple disciplines culminating in the production of a collaboratively developed research proposal.

**IDH 2010 ACQUISITION OF KNOWLEDGE** *(3)*

PR: Admission to the Honors Program. An appreciation of the problems of how human understanding proceeds through operations such as perception, classification, and inference, among others, as well as the open philosophic questions behind these operations.

**IDH 3100 ARTS/HUMANITIES HONORS** *(3)*

PR: IDH 2010. An introduction to western arts and letters from the perspectives of three historical periods (classicism, romanticism, and modernism), the relationship of ideas to art, the similarities among the arts of a given period, and important differences between periods.

**IDH 3350 NATURAL SCIENCES HONORS** *(3)*

PR: IDH 2010. An exploration of current knowledge concerning fundamental principles in the Sciences, their potential for application and attendant ethical and philosophical questions.

**IDH 3400 SOCIAL AND BEHAVIORAL SCIENCES HONORS** *(3)*


**IDH 3600 SEMINAR IN APPLIED ETHICS** *(3)*

PR: IDH 2010. This course explores ethical issues related to selected topics such as Ethics of Technology, Ethics in Business, Bio-Medical Ethics, or Personal Ethics Development.
IDH 4000 HONORS PROGRAM SEMINAR: MAJOR WORKS/MAJOR ISSUES (4)
PR: IDH 2010. This course explores major works and major issues in a variety of disciplines. Each section will be devoted to content in a different academic area.

IDH 4200 GEOGRAPHICAL PERSPECTIVES HONORS (3)
PR: IDH 2010. An introduction to African, Latin American, Middle Eastern, or Asian perspectives focusing on social, political and economic, artistic, cultural and intellectual subject matter. The material will be presented within a geographical, chronological, and humanities background.

IDH 4970 HONORS THESIS (3)
PR. Senior Honors Standing. The development and public presentation of a senior thesis under the direction of a mentor. Course is taken for 2 semesters.

St. Petersburg Campus Honors Program
The St. Petersburg Campus offers an interdisciplinary Campus Honors Program to superior students in all majors who have transferred to USF with or without an A.A. degree. The Campus Honors Committee and Director determine admission to the program. Applications should be submitted to the Director. Students will participate in two Honors Seminars and complete either an Honors Project or Honors Thesis. The fourteen (14) hours of Campus Honors Program courses satisfy the Liberal Arts Exit Requirements. Scholarships are available to those admitted to the program.

St. Petersburg Campus Honors Program Courses
IDH 4000 HONORS PROGRAM SEMINAR: MAJOR WORKS AND MAJOR ISSUES (4)
PR: IDH 2010. This course explores major works and major issues in a variety of disciplines. Each section will be devoted to content in a different academic area. Course is taken for two semesters.

IDH 4970 HONORS THESIS (3)
PR. Senior Honors Standing. The development and public presentation of a senior thesis under the direction of a mentor. Course is taken for 2 semesters.

International Student Exchange Program (ISEP)
Undergraduate Studies maintains cooperating programs for the exchange of undergraduate students with various universities in England, France, Scotland, Australia, Israel, Sweden, Japan, Korea, Russia, Wales and Mexico. These exchanges are provided through the International Student Exchange Program (ISEP). Because new schools are continuously added to the ISEP, an updated listing of exchange universities is available from the ISEP office.

Courses Outside Undergraduate Colleges
These courses are open to all students in the University.

Architecture
ARC 4784 THE CITY - 6A - XMW (3)
This course examines the history of the city, as both idea and reality, with a particular focus on Western cities, and the 20th century. The course is open to undergraduates and students in the Graduate Architecture Program.

Cooperative Education
IDS 3949 COOPERATIVE EDUCATION (0)
PR: 60 hours of academic credit, acceptance in Cooperative Education Program. (S/U only.)

Medicine
BMS 4402 PRINCIPLES OF HUMAN PHARMACOLOGY - NS (3)
Pharmacodynamics (effects), pharmacokinetics (absorption, distribution, metabolism, excretion) and side effects/toxicity of drugs. Designed to provide a basic understanding of mechanism of drug action resulting from modifying biological processes. Not available on S/U basis.